

BY LAWS continued

workers, and receive and disburse all correspondence.

TREASURER

Section 4. The Treasurer shall receive all monies of the Association and pay out all monies on decision of Board; supervise all people connected with the selling and taking of tickets; he shall receipt the Finance Committee for all admission and grandstand tickets turned over to him previous to the fair; submit a detailed statement of the fair to the Board by the first regular meeting after the fair; he shall keep an account of all receipts and expenditures, pay all bills after Board approval; prepare and issue all horse race premium checks, and set up accruals of income and payables in final month of year (September) as to comply with new state instructions.

SUPERINTENDENT OF GROUNDS

Section 5. The Superintendent of Grounds shall hire police department and Fairground workers with Board approval. He shall control the fair grounds and buildings, have complete upkeep of grounds, track, and buildings and all Board equipment. He shall supervise all fair ground maintenance workers, be in charge of obtaining material to work with and in charge of inventory of Fair Board property.

SPEED SECRETARY

Section 6. It shall be the duty of the Speed Secretary to have general oversight of all races during the Fair and to secure the horses for the same.

CONCESSION MANAGER

Section 7. The Concession manager shall be in charge of rental of buildings and grounds all year, he shall write all rental contracts, coordinate with Superintendent of Grounds to insure grounds and buildings are ready, handle all inquiries for rent of buildings, take care of public relations, rent and locate concession space for the fair, he shall coordinate with the Electrician; enforce all rules; and answer all inquiries.

ARTICLE V - DUTIES OF COMMITTEES

Section 1. The Executive Committee shall have general charge of the fair grounds and buildings, to see that they are kept in repair and in a neat and clean condition. They may recommend new buildings, repairs on old buildings or any improvements for the benefit of the Fair Board for its approval. In case of new buildings, they shall assume the duties of a building committee and perform any other duties as directed by the Board of Directors.

Section 2. It shall be the duty of the Finance Committee to turn over to the Treasurer all general admission and grandstand tickets before the fair, taking his receipt for same, also to receive all unsold tickets after the fair, giving the Treasurer a receipt for same. They shall OK all bills before an order can be drawn for their payment, also keep an accurate account of all passes and complementaries issued

and supervise the execution of suitable bonds to the Secretary and Treasurer and refer them to the Board of Directors for approval.

Section 3. It shall be the duty of the Auditing Committee to inspect and audit the books of the Secretary and the Treasurer and report the result of its findings to the Board of Directors, said report to show an itemized statement of receipts and expenditures for the year. This report to be made at the January meeting.

Section 4. The President shall appoint a committee on special attractions, consisting of two Directors who, with the Secretary, shall secure special attractions, subject to the approval of the Board of Directors.

Section 5. At the October meeting, the President shall appoint a committee of three to assign a superintendent to the various departments, whose report at the next regular meeting shall be subject to the approval of the Board of Directors.

Section 6. It shall be the duty of the Market Animal Committee to oversee, operate, manage, or otherwise conduct the market animal sale, annually, during the course of the Ashtabula County Fair. The committee shall have the authority to establish a sub-committee to assist in or otherwise conduct the day to day operation of the market animal sale. The Market Animal Committee shall regularly report to the Fair Board its activities. A financial report and accurate accounting shall be filed with the Secretary and Treasurer of the Fair Board no later than October 31 of each calendar year. The Committee shall have rule-making authority not inconsistent with the Constitution and By-Laws to efficiently and orderly conduct the market animal sale. All rules adopted by the Committee shall be consistent with any applicable Ohio Revised Code, Ohio Administrative Code, Ohio Department of Agriculture regulation or rule, any United States Code, rule, law, or statute, and any rule or regulation established by FFA or 4-H concerning animal sales.

ARTICLE VI - MISCELLANEOUS EXECUTIVE AND FINANCE COMMITTEE

Section 1. The Board of Directors may combine the Executive and Finance Committees as one, consisting of three members who shall perform all duties of both committees.

ORDER OF BUSINESS

Section 2. The order of business shall be as follows:

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| 1. Roll Call | 6. Report of Officials |
| 2. Reading/Approval of Minutes | 7. Unfinished Business |
| 3. Financial Report | 8. New Business |
| 4. Bills and Accounts | 9. Adjournment |
| 5. Report of Committees | |

CONCESSION RULES AND REGULATIONS

1. GENERAL RULES - The Society through its authorized agent who shall be known as Concession Manager shall have the letting of all such privileges as are required to furnish the necessary wants of its patrons or that may add to their comfort, convenience and pleasure. Under no circumstances will privileges or concessions of questionable nature be sold or in any manner tolerated on the grounds or in the buildings. The Society further reserves the right to deny space to any concessionaire at its discretion.

The Society reserves the right to close any privilege or concession at any time and order its removal from the Fairgrounds and may, if it so desires, declare any concession or privilege fee which may have been paid as a forfeit.

The abuse of any concessionaire of any privilege granted, by extortion, sale of impure or un-wholesome food, or dishonest goods or untidy or unsanitary appearance of booths or of their helpers, or other acts or practices objectionable to the directors of the Ashtabula County Agricultural Society will forfeit all rights and privileges without recourse.

The selling, dealing, bartering in, or giving away of spirituous, vinous or malt liquors will not be allowed.

2. DELIVERIES - ALL DELIVERIES OF SUPPLIES MUST BE MADE BEFORE 11 A.M. NO TRUCKS OR PRIVATE CARS OR GOLF CARTS WILL BE PERMITTED ON THE MIDWAY OR IN THE AREA OF THE EXHIBITION HALLS AFTER 11 A.M.

3. HEALTH DEPARTMENT - All dining halls, lunch booths and other stands shall be substantial in structure and when serving or dispensing foods, drinks, confections etc. shall be subject to supervision of the Dairy and Food Division of the Ohio Department of Agriculture, in cooperation with the Ashtabula County Health Department.

4. FAIR HOURS - Midway and Exhibit buildings open at 9 a.m. daily. Closing hour is 11 p.m. Closing time of last night is 10 PM

5. PAYMENT OF FEES - Lessee is required to pay all privilege fees in

advance prior to concession set up times.

6. INSTALLATION OF EXHIBITS - May be set up anytime three days prior to the opening of the Fair. All Exhibits and concessions must be in place the day previous to opening day.

7. BOOTH EQUIPMENT AND CONSTRUCTION - All exhibits must be maintained in complete form from the opening to the closing of the fair and must be adequately manned during the period that the fair is open to the public. The Lessee must, at all times, have a designated employee at each stand with ability and authority to handle any and all situations as they may arise. Courtesy and politeness to the public is mandatory. Exhibits cannot be dismantled until after the close of the show Sunday night at 10 p.m. No nails or screws may be driven into the building walls, floors, ceilings, or columns, and no damage of any nature may be done to any building on the grounds. All backdrops must be parallel with the rear walls and not more than eight feet in height. All structural work, such as extra shelving, display racks, etc., must meet the approval of the Concession Manager. All exhibitors will be required to furnish all booth setup, decorating and extra light fixtures and bulbs. All food concessions must have a fire extinguisher.

8. PARKING - All vehicles must be parked in designated parking areas. Concession parking on grounds is very limited and parking stickers are needed. Vehicle traffic to and from the midway area is strictly prohibited during fair hours.

9. SOLICITING - No solicitation or distribution of literature shall be permitted on the fairgrounds except by qualified exhibitors who may use this privilege only from within the confines of their own booths.

10. HOUSEKEEPING - All aisles must be kept clear. The Lessee is responsible for the proper storage and disposal of refuse pertinent to the operation of his concession. Concessionaires must rake and clean up around their concessions immediately after closing each night.

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11. SUBLETTING OF SPACE IS PROHIBITED.
12. ELECTRIC SERVICE - Electric charges will be established during the fair based on the service and amount of electricity used. Charges for this service will be collected before the close of the fair. 110 volt single phase available in all buildings- 220 volt single phase only in certain booths. No electrical connection shall be made without the approval of the Concession Manager. **Only the Fair Board's authorized electrician may connect & disconnect electrical hookups.**
13. EXHIBITORS PASSES - The fair reserves the right to limit the number of passes.
14. PUBLIC ADDRESS SYSTEMS - Not permitted in permanent buildings.
15. DRAWINGS - Free drawings, balloons, giveaways must be approved by the Concession Manager. Immoral shows, lottery devices, games of chance or gambling of any kind will not be permitted. **No raffles that include exchange of money will be permitted during the fair.** No exceptions. (Ohio Revised Code 1711.09).
16. EXCLUDED ITEMS - Energy drinks, glass bottles, string putty, toy guns, knives, laser pointers and animals (with the exception of gold fish) are not allowed to be sold at concession stands or given out as game prizes.
17. WORK LAWS - Lessee shall comply with both State and Federal minimum wage and hour laws, child labor laws and agrees to hold harmless the Ashtabula County Agricultural Society from any claim presented by any person entitled to benefits under these laws. **The lessee will be held responsible and accountable for actions of Lessee's employees.**
18. CANCELLATION - It is mutually understood and agreed that in the event of fire, wind storm, disaster, Act of God, Act of War or Public Authority, riot, accident, strikes, scarcity of energy or fuel, or any act beyond the control or power of either party, preventing the holding of the Ashtabula County Fair in full or part, neither party shall hold the other liable for any damages of any kind. **Failure of lessee to cancel by 60 days prior to Fair will result in forfeit of one-half of funds paid. Failure of lessee to cancel by 30 days prior to Fair will result in forfeit of all funds paid. Lessor shall retain the payments as liquidated damages. Both lessee and lessor agree that such amounts are not a penalty.**
19. LAWS AND REGULATIONS - The Lessee agrees to abide by and conform to all Laws of the State of Ohio, the Laws of the Village of Jefferson, Ohio, the Laws Rules and Regulations of the State of Ohio Agricultural Departments and the Rules and Regulations of the Ashtabula County Agricultural Society.
20. **INSURANCE - The Lessee is required to carry Public Liability Insurance in the minimum limits of Bodily Injury \$500,000 and Property Damage \$5,000, evidence of such insurance to be supported by a Certificate of Insurance, issued by the insuring company. The Lessee agrees to indemnify and hold harmless the Ashtabula County Agricultural Society for any claims, demands liabilities, cost or attorney fees arising from, or in any way connected with Lessee's concession at the Ashtabula County Fair.**
21. The Board of Directors, upon identification, at any time reserves the right to visit, without charge, any exhibition on the grounds or in the buildings.
22. WARNING - No person at any time may operate any side show, amusement, game or device, or offer for sale any novelty by auction or solicitation, on such fairgrounds who has not first obtained from the Director of Agriculture such license as is provided by Section 1711.11 of the Revised Code.

All animals requiring official health papers MUST be accompanied by those papers upon arrival at the Fairgrounds. Those without papers will be sent home.

2023 SEASON/OHIO'S LIVESTOCK HEALTH EXHIBITION RULES

901:1-18-01. CHAPTER'S APPLICATION.

- (A) Animals listed in this chapter when moved or imported into Ohio for exhibition purposes only shall comply with the requirements of this chapter and when in compliance with the provisions of this chapter shall, with the exception of rules governing movement and importation of quarantined animals, be exempt from any other rules governing movement within or importation into Ohio.
- (B) Animals moved within or imported into Ohio for any purpose in addition to exhibition shall meet all movement and import requirements of chapter 901:1-17 of the Administrative Code.

901:1-18-02. DEFINITIONS. As used in this chapter.

- (A) "Exhibition" means any public show of animals which is sponsored by or under the control of an Ohio county or independent agricultural society organized under Chapter 1711. of the Revised Code; or the Ohio State Fair; or which is assembled for a period which exceeds thirty-six hours or contains animals of origins other than Ohio.
- (B) "Certificate of Veterinary Inspection" means a form from the state of origin which has been issued and completed by a licensed and accredited veterinarian attesting to the health status and identification of an animal listed thereon.
- (C) "Approved Veterinarian" means any licensed and accredited veterinarian approved by the Ohio Department of Agriculture, or an employee of the Ohio Department of Agriculture or the United States Department of Agriculture, Animal and Plant Health Inspection Service, Veterinary Services.
- (D) "Licensed and accredited veterinarian" means a person who is licensed by the State of Ohio to practice veterinary medicine and who is certified by the United States Department of Agriculture, Animal Plant Health Inspection Service, Veterinary Services, to be an accredited veterinarian.
- (E) "Residue" means any poisonous or deleterious pesticide governed by 40 C.F.R. 180, any poisonous or deleterious substance governed by 21 C.F.R. 109.6, or any other substance governed by 21 C.F.R. 556.
- (F) "Contagious or infectious disease" means any disease, including any foreign animal disease, or vector, capable of transmission by any means from a carrier animal to a human or to another animal and includes dangerously contagious or infectious diseases.

- (G) "Tuberculosis accredited free herd" is one that has passed at least two consecutive annual negative official tests for tuberculosis in accordance with the "Uniform Methods and Rules - Bovine Tuberculosis Eradication," and has no other evidence of bovine tuberculosis.

901:1-18-03. EXHIBITIONS: SANITATION, INSPECTION AND RECORDS.

- (A) Each entity sponsoring an exhibition shall have in attendance an approved veterinarian for the duration of the exhibit.
- (B) Each entity sponsoring an exhibition shall:
 - (1) Immediately, prior to an exhibition and under the direction of the approved veterinarian, thoroughly clean and disinfect each building, pen, stall, ring or other enclosure in which animals are to be quartered for exhibition;
 - (2) Have the approved veterinarian:
 - (a) Examine the certificate of veterinary inspection when required for an animal brought to the exhibition;
 - (b) Inspect within a reasonable time of arrival each animal brought to the exhibit for symptoms of any contagious or infectious diseases;
 - (c) Daily inspect each animal present at the exhibition for symptoms of contagious or infectious disease.
 - (3) Maintain a record for one year from the date of the exhibition of each animal present at the exhibit. The record shall contain the name and address of the owner of each animal and the species and breed of the animal.
 - (4) May order the immediate removal of any animal which in the opinion of the approved veterinarian places other animals at unacceptable risk of disease.
- (C) An exemption from the requirements of paragraph (B)(1) of this rule may be requested from the department and will be granted when, in the judgment of the department, cleaning and disinfection will serve no purpose. By way of example only, cleaning and disinfection will generally serve no purpose in a newly constructed building that has never been occupied.

901:1-18-04. EXHIBITORS.

- (A) No person shall present for exhibition or exhibit an animal which he knows or has reason to suspect is affected with or has been exposed to a dangerously

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